



TRANSPORT AND CHARTERING CORPORATION
No 74 Nguyen Du Street, Cua Nam Ward, Ha Noi
Tel: (84.24) 3822 8915 - Fax: (84.24) 3822 8916
Enterprises Registration Number: 0100105937
Website: www.vietfracht.com.vn

NOTICE OF INVITATION

TO THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026 TRANSPORT AND CHARTERING CORPORATION

To: Value Shareholders of Transport and Chartering Corporation

The Board of Directors of Transport and Chartering Corporation (“**Company**”) would like to invite our valued Shareholders to attend the Annual General Meeting of Shareholders 2026 (“**General Meeting**”), organized as follows:

1. **Time:** 2:00 PM, May 7th 2026.
2. **Venue:** Company’s Conference Hall – Located in: No. 74 Nguyen Du Street, Cua Nam Ward, Ha Noi.
3. **Agenda of the General Meeting:** (According to the Meeting Agenda attached to the Notice of Invitation).
4. **Materials of the General Meeting:**

The valued Shareholders please view the documents and meeting agenda posted on the Company’s Website at the link address: www.vietfracht.com.vn, from April 15, 2026. The Materials would be updated, added on the Company’s Website Address.

5. **Attendance Condition:**

All Shareholders currently owning the Shares of Company recorded in the Closing List of Shareholders on April 8th 2026. In case Shareholders cannot attend the General Meeting, it entitles to authorize others to attend by Power of Attorney Form attached with the Notice of Invitation.

6. **Registration and confirm Attendance:**

- It requests kindly to Shareholders to confirm or authorized to attend the General Meeting (attached with Application for Attending/Power of Attorney Form) before 16:00 PM on May 4th 2026 by sending directly, or post as following address:
*Board of Organizing the General Meeting of Transport of Chartering Corporation - Located in:
No 74 Nguyen Du Street, Cua Nam Ward, Ha Noi – Phone Number: (84.24) 3822 8915.*
- When attending, all Shareholders kindly request to bring the original Personal Legal Documents (including Valid ID Card/Citizen Identity Card, Passport, other legitimate Personal Legal Documents), Power of Attorney of Individual or Organization (if authorized), the Notice of Invitation and entire the Documents attached with.

Best Regards,

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRWOMAN OF THE BOARD



KHUC THI QUYNH LAM

**APPLICATION FOR ATTENDING THE ANNUAL GENERAL MEETING OF
SHAREHOLDERS 2026**

The valued Shareholders (Shareholders Code:) confirm to attend/authorize The Annual General Meeting of Shareholders 2026 of Transport of Chartering Corporation by marking (X) in one of the Box bellow as following:

1. Directly Attend:
2. Authorized Attend:

In case authorized to others to attend the Annual General Meeting of Shareholders 2026, the Shareholders please to fill the Power of Attorney Form attached with Notice of Invitation the with Information and send directly or through Fax as following address:

*Board of Organization of the General Meeting of Transport of Chartering Corporation - Located in:
No. 74 Nguyen Du Street, Cua Nam Ward, Ha Noi – Phone Number: (84.24) 3822 8915.*

....., Date Month Year 2026

Applicant

(Legal Representatives sign and stamp)





TRANSPORT AND CHARTERING CORPORATION

No 74 Nguyen Du Street, Cua Nam Ward, Ha Noi

Tel: (84.24) 3822 8915 - Fax: (84.24) 3822 8916

Enterprises Registration Number: 0100105937

Website: www.vietfracht.com.vn

AGENDA

THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026

Time: 02:00 PM, May 7th 2026

Venue: Company's Conference Hall – Located in: No. 74 Nguyen Du Street, Cua Nam Ward, Ha Noi

Timeline	Contents
14:00 – 14:30	<ul style="list-style-type: none">- Welcoming Guests.- Shareholders Eligibility Verification, register attending Shareholders, distribute Meeting Materials.
14:30 – 14:45	<ul style="list-style-type: none">- Report on the Verification of Shareholders- Saluting the Flag, announce the reason for Meeting and Opening.
14h45 – 15h00	<ul style="list-style-type: none">- Approval of composition of Presiding Committee, Vote Counting Committee, and Secretariat.- Approval of Agenda and Working Regulations of the General Meeting
15:00 – 15:35	Report on Business Results for 2025 and Plan for 2026.
	The Audited Financial Statements 2025.
	Report on the Board of Directors on Operational Results in 2025 and Plan in 2026
	Report of Supervisory Board on Operational Results in 2025 and Plan in 2026
15h35 – 15h50	<ul style="list-style-type: none">- Proposal on Approval of Remuneration of the Board of Directors and Inspection Committee of 2025 and plan in 2026- Proposal on Approval of Dividend distribution for 2025;- Proposal on Selection of Auditor Company to audit the Financial Statements 2026;- Proposal regarding the dismissal of members of the Board of Directors and Supervisory Board for the term 2021-2026 and the election of members of the Board of Directors and Supervisory Board for the term 2026-2031;- Proposal for amendment and supplementation of the Company's Charter of Organization and Operation;- Others (if any).
15h50 – 16h05	Approval of the regulations for electing members of the Board of Directors and Supervisory Board for the 2026-2031 term; introducing the list of candidates and organizing the election.
16h05 – 16h15	Discuss and approve the Agenda of General Meeting
16h15 – 16h25	Short Break
16h25 – 16h35	Report on the results of the vote count and election
16h35 – 16h50	Approval of Meeting Minutes and Resolution of General Meeting of Shareholders
16h50 – 17h00	The 2026 Annual General Meeting of Shareholders End

ORGANIZING COMMITTEE



TRANSPORT AND CHARTERING CORPORATION

Address: No. 74 Nguyen Du, Cua Nam Ward, Hanoi

Phone: (84.24) 3822 8915 - Fax: (84.24) 3822 8916

Enterprise code: 0100105937 Website: www.vietfracht.com.vn



WORKING REGULATIONS AND VOTING PROCEDURES AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS TRANSPORT AND CHARTERING CORPORATION

Article 1: Scope and Application

1. This Regulation applies to the organization and conduct of the 2026 Annual General Meeting of Shareholders (“AGM”) of Transport And Chartering Corporation.
2. This Regulation specifies the rights and obligations of shareholders, authorized representatives of shareholders, and other parties attending the Meeting, as well as the conditions and procedures for conducting the Meeting.
3. Shareholders, authorized representatives of shareholders, and other parties participating in the Meeting are responsible for complying with the provisions of this Regulation.

Article 2: General Principles

1. All shareholders/authorized representatives of shareholders attending the Annual General Meeting of Shareholders (AGM) must wear neat and polite attire, and present all necessary identification documents and documents related to verifying their status as shareholders/authorized representatives of shareholders at the reception desk and the Shareholder Eligibility Verification Committee.
2. Shareholders/authorized representatives of shareholders must sit in the designated seats or areas specified by the General Meeting Organizing Committee upon entering the meeting room, complying with the seating arrangements of the Organizing Committee.
3. Smoking is prohibited in the meeting room.
4. Maintain polite and friendly communication, order, and a serious attitude during the meeting. No private conversations or use of mobile phones are permitted during the meeting. All mobile phones must be switched off or silenced (*if a mobile phone is needed, please discuss it outside the meeting room*).
5. Delegates participating in the meeting must comply with the instructions of the Chairperson, facilitating the smooth, quick, and valid conduct of the meeting.

Article 3: Conditions for Conducting the Annual General Meeting of Shareholders

The Annual General Meeting of Shareholders shall be conducted when the number of shareholders and their authorized representatives attending the meeting exceeds 50% of the total number of voting shares.

Article 4: Conditions for Attendance and Authorization Regulations

1. Shareholders who are individuals or authorized representatives of institutional shareholders whose names are on the shareholder list of Transport And Chartering Corporation, as of the record date, are entitled to attend the 2026 Annual General Meeting of Shareholders.



2. Shareholders entitled to attend the General Meeting of Shareholders may attend in person or authorize their representatives to attend. Authorized representatives may not further authorize others to attend the General Meeting of Shareholders. If more than one authorized representative is appointed, the number of shares and votes of each representative must be specifically specified.
3. The power of attorney document shall be prepared according to the company's template and the provisions of civil law. In cases where a shareholder does not use the company's power of attorney document, the power of attorney document must clearly state the name of the authorized individual or organization and the number of shares authorized.
4. Individuals and organizations authorized to attend the General Meeting of Shareholders must present the authorization document when registering to attend the meeting before entering the meeting room.
5. Before attending the meeting, Shareholders/Authorized Representatives of Shareholders must complete the registration procedure for attending the meeting.

Article 5: Rights and obligations of shareholders/authorized representatives attending the General Meeting of Shareholders

1. All shareholders and shareholder representatives attending the meeting have the right to participate and express their opinions on the agenda items approved and voted on at the General Meeting of Shareholders.
2. All shareholders who meet the eligibility requirements to attend the General Meeting have the rights and obligations as stipulated in current law, the Company's Charter, and this regulation (after the regulation is approved by the General Meeting of Shareholders).
3. Each shareholder/shareholder representative must present the original personal legal documents (one of the following: Citizen Identity Card, Passport, or other legally valid personal identification document), the Invitation to Attend, and the Power of Attorney (if applicable, if authorized by an individual or organization) to the Shareholder Eligibility Verification Committee to register and receive the Voting Card and meeting documents as prescribed by the Company.
4. Shareholders attending the General Meeting who wish to speak must obtain the Chairman's permission, speak concisely, and focus on the key issues to be discussed, in accordance with the approved agenda of the General Meeting. Issues already addressed by previous speakers should not be repeated to avoid duplication. Shareholders attending the General Meeting may also write their questions on a question form to be submitted to the General Meeting Secretariat.
5. Shareholders have the right to vote on all matters within the authority of the General Meeting of Shareholders as stipulated in the Company's Articles of Association.
6. Shareholders attending the General Meeting of Shareholders, after hearing reports on the items to be approved, will discuss and approve them by voting.
7. Shareholders arriving after the opening of the General Meeting, after completing the registration procedures, may attend and participate in voting on the remaining items to be voted on according to the approved agenda of the General Meeting. In this case, the validity of the votes already cast will not be affected.

Article 6: Presiding Officer of the General Meeting

1. The Chairman of the Board of Directors presides over the General Meeting of Shareholders convened by the Board of Directors; in the event of the Chairman's absence or temporary incapacity, the remaining members of the Board of Directors shall elect one of them to preside over the meeting by majority vote; if no one can be elected to preside, the Head of the Supervisory Board shall direct the General Meeting of Shareholders to elect a presiding officer from among those present, and the person with the highest number of votes shall preside over the meeting.
2. The presiding officer nominates personnel for the Presidium, the Vote Counting Committee, and the Secretariat of the General Meeting for approval by the General Meeting of Shareholders.
3. The presiding officer, together with the members of the Presidium, presides over and manages the General Meeting of Shareholders and resolves any issues that may arise during the meeting.
4. The presiding officer has the right to take necessary and reasonable measures to conduct the General Meeting of Shareholders in an orderly manner, in accordance with the approved agenda, and reflecting the wishes of the majority of attendees.
5. The Chairperson has the right to require all attendees to undergo security checks or other lawful and reasonable security measures; to request the competent authority to maintain order at the meeting; and to expel those who do not comply with the Chairperson's authority, intentionally disrupt order, hinder the normal progress of the meeting, or fail to comply with security checks from the General Meeting of Shareholders.
6. The Chairperson of the General Meeting has the rights and obligations as stipulated by law and by the Company.

Article 7: Rights and Obligations of the General Meeting Organizing Committee

1. The General Meeting Organizing Committee is established by the Board of Directors of the Company or authorized by the Chairman of the Board of Directors to establish it.
2. The Head of the General Meeting Organizing Committee assigns members of the Committee to verify shareholder eligibility to carry out the procedures for verifying shareholder eligibility to attend the meeting, distribute documents, and perform other organizational tasks.

Article 8: Rights and Obligations of the Shareholder Eligibility Verification Committee

1. The Shareholder Eligibility Verification Committee consists of one Chairman and members selected by the General Meeting Organizing Committee.
2. The Shareholder Eligibility Verification Committee has the right to establish a support unit to fulfill its duties.
3. The Shareholder Eligibility Verification Committee is responsible for verifying the eligibility of shareholders or authorized representatives attending the General Meeting of Shareholders and for registering shareholders/shareholder representatives attending the meeting, and issuing voting cards to shareholders/shareholder representatives.
4. Reporting to the General Meeting of Shareholders on the results of verifying the eligibility of shareholders attending the General Meeting.

Article 9: Rights and Obligations of the General Meeting Secretariat

1. The Secretariat, nominated by the Chairman and approved by the General Meeting of Shareholders, is responsible to the Chairman and the General Meeting of Shareholders for its duties.



2. Duties of the General Meeting Secretariat:
 - Accurately and truthfully record the contents and issues approved or noted by shareholders/shareholder representatives at the General Meeting.
 - Prepare the minutes of the General Meeting.
 - Assist the Chairman in announcing draft documents, conclusions, and notices to shareholders when requested.
 - Receive registration forms for speaking from shareholders/shareholder representatives (if any).
 - Perform other tasks as assigned by the Chairman.

Article 10: Rights and obligations of the Vote Counting Committee

1. The Vote Counting Committee is nominated by the Chairman and approved by the General Meeting of Shareholders with a number of 03 (three) members.
2. The Vote Counting Committee has the right to establish a support unit to complete the Committee's tasks.
3. The Vote Counting Committee has the following duties:
 - Provide guidance on how to use the Voting Cards.
 - The vote counting committee will determine the number of votes in favor, votes against, abstentions, and invalid votes; and determine the voting results.
 - Report the voting results to the Congress.
4. Be responsible for the honesty and accuracy of the work performed and the vote counting results.

Article 11: Adoption of Decisions by the General Meeting of Shareholders

1. Voting Method:
 - a. Shareholders and their representatives shall exercise their voting rights at the 2026 Annual General Meeting of Shareholders of Transport And Chartering Corporation by using Voting Cards.

Voting Cards are pre-printed according to the mẫu provided by the Meeting Organizing Committee, stamped with the seal of Transport And Chartering Corporation, and distributed to shareholders upon attendance at the meeting. These cards contain information about the shareholder code and the number of shares with voting rights held by the shareholder or their representative attending the meeting.

Shareholders use Voting Cards to vote on issues requiring a direct vote at the meeting by raising the Voting Card.
 - b. The meeting shall vote on each issue in the agenda. For each issue requiring a vote at the General Meeting of Shareholders, the Chairman of the meeting will propose a three-round vote in the following order:
 - First round: Vote in favor.
 - Second vote: Disapprove.
 - Third vote: Abstain.
2. Each shareholder or shareholder representative (one person) may only vote once (approve, disapprove, or abstain) on each issue to be voted on at the General Meeting of Shareholders. If a shareholder does not vote on any item, they are obligated to immediately notify the vote counting committee at the time of voting to compile the results.

3. The voting ratio and conditions for adopting decisions of the General Meeting of Shareholders shall be implemented in accordance with the Company's Charter and relevant laws.

Article 12: Expressing opinions at the General Meeting

1. Shareholders/shareholder representatives attending the General Meeting who wish to express opinions must obtain the consent of the Chairman.
2. Shareholders/shareholder representatives should speak concisely, focusing on the key issues to be discussed, in accordance with the agenda approved by the General Meeting. Each shareholder's speaking time is a maximum of 3 minutes.
3. The chairperson will arrange for shareholders to speak in the order of registration and will answer any questions from shareholders.

Article 13: Minutes and Resolutions of the General Meeting

1. The content of the General Meeting of Shareholders will be fully recorded in the Minutes of the meeting by the meeting secretariat and approved before the closing of the meeting.
2. The minutes of the meeting serve as the basis for drafting the Resolutions of the General Meeting of Shareholders.
3. The minutes of the General Meeting of Shareholders, the approved Resolutions of the General Meeting of Shareholders, and related documents will be kept at the Company's head office.
4. The chairperson and the secretary of the meeting, or any other person signing the minutes, shall be jointly responsible for the truthfulness and accuracy of the minutes' content.
5. In the event that the Chairperson or Secretary/Secretary refuses to sign the meeting minutes, these minutes shall be valid if signed by all other members of the Board of Directors present at the meeting and contain all the content as stipulated in this clause. The meeting minutes shall clearly state the refusal of the Chairperson or Secretary/Secretary to sign the meeting minutes.

Article 14: Effective Date

This Rules of Procedure and Voting are publicly announced before the General Meeting of Shareholders, shall take effect immediately after being approved by the General Meeting of Shareholders, and shall be applied at the 2026 Annual General Meeting of Shareholders of Transport And Chartering Corporation.

**ON BEHALF OF THE GENERAL MEETING OF SHAREHOLDERS
CHAIRWOMAN OF THE MEETING**

KHUC THI QUYNH LAM



THE SOCIALIST REPUBLIC OF VIETNAM

Independence – Freedom – Happiness

....., Date Month 2026

**POWER OF ATTORNEY
FOR ATTENDING THE ANNUAL GENERAL MEETING
OF SHAREHOLDERS 2026
TRANSPORT AND CHARTERING CORPORATION**

**To: Board of Organization of the Annual General Meeting of Shareholders 2026
Transport and Chartering Corporation.**

Authorizing Party:

Shareholder Name: Shareholders Code:
ID Card/Enterprise Registration Certificate No: Date of issue:
Place of issue:
Legal Representatives (for institutional Shareholders):
Address:
Phone Number:
The shares current/represent owning: shares of Transport and Chartering Corporation .
In words:

Authorized Party:

Mr (Ms/Msr): Shareholders Code (If any):
ID Card No Date of issue: Place of issue:
Address:
Phone Number:
The shares current/represent owned: shares of Transport and Chartering Corporation .
In words:

Scope of Authorization:

The number of shares authorized shares.

(In words:.....)

On the behalf of Authorizing Party, Authorized Party is entitled to represent to attend, discuss, elect, vote, decide the matters within General Meeting of Shareholders' authority at the Annual General Meeting of Shareholders 2026; execute all relevant rights and obligations of Authorizing Party at the General Meeting of Shareholders within a number of authorized Shares. A number of votes corresponding with the authorized Shares.

The Power of Attorney is going to come into force from Signing Date to the Annual General Meeting of Shareholders End. Authorized Party attending the Annual General Meeting of Shareholders, it is not allowed to authorize Third Party.

Authorizing Party takes fully accountable for the Authorization in applicable Law and commit not to has any lawsuit, complaint against Transport and Chartering Corporation.

AUTHORIZED PARTY

(Sign, fullname)

AUTHORIZING PARTY

(Sign, fullname, stamp if any)



**ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026
TRANSPORT AND CHARTERING CORPORATION**

VOTING CARD

CODE

NUMBER OF SHARES WITH VOTING RIGHTS

.....

.....

Shareholder's/Representative's Name:

Number of shares owned: shares

Number of shares held under authorization/representation: shares

Number of shares with voting rights: shares
